

Grading Assignments Part 2

(Please note: All of these instructions are available in the Online Instructional Resources site on Blackboard. Go to Course Content > Lessons Folders from Blackboard Training > Lesson 6: Creating Assignments > Grading Assignments

Adding Comments and Feedback for Students to Assignments

Note: this feature does not work if a student simply types in the text submission box – they must attach a file.

Overview:

The screenshot displays the Blackboard 'Grade Assignment: Changing the Word Assignment' interface. At the top, a red box highlights the 'Comment' button in the toolbar with the text: '2. Click on the Comment button to show the various tools you can use.' Below the toolbar, a red box highlights the 'Changing the World.docx' file in the submission list with the text: '1. Click here first to show the Comment button.' At the bottom left, a large red box contains the text: 'Word Document Submission'. The right sidebar shows assignment details: 'GRADE: 19/20', 'ATTEMPT: 6/25/13 2:39 PM', and 'SUBMISSION: Changing the World.docx'. The main content area shows a preview of a word document with a comment bubble over a highlighted section.

Grade Assignment: Changing the Word Assignment

Assign a grade and feedback for the current assignment attempt. Override the overall grade for the assignment by clicking the pencil icon in the grade field. Use the arrow buttons to navigate through the attempts at a time. If multiple attempts for a test have been allowed, a Student's grade is not released until all of the attempts have been graded. Click Show User Names to display user information. [More Help](#)

Jump to... Hide User Names

User: Brian Brown (Attempt 1 of 1) View: Full Grade Center Exit < 1 of 1 >

Comment

1 of 1

Assignment Details

GRADE 19/20
Last Graded Attempt

ATTEMPT 19/20
6/25/13 2:39 PM

SUBMISSION

Submission Text

Changing the World.docx

COMMENTS

Grader Feedback 6/25/13 3:05 PM

This is where the instructor can provide feedback to the student.

Word Document Submission

Comments Button

Grade Assignment: Advertising Summary

Assign a grade and feedback for the current assignment attempt. Override the overall grade for the assignment by clicking the pencil icon in the grade field. Use the arrow buttons to navigate through or grade the attempts in the queue one at a time. If multiple attempts for a test have been allowed, a Student's grade is not released until all of the attempts have been graded. Click Hide User Names to display user information. [More Help](#)

Jump to... Hide User Names

User: **Fay Hill (Attempt 1 of 1)** View: Full Grade Center Exit < 2 of 6 >

Comment

1 of 1

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Assignment Details

GRADE
Last Graded Attempt /20

ATTEMPT
7/2/13 11:59 AM /20

SUBMISSION

[AdvertSummary_FHill.docx](#)

COMMENTS

Fay Hill
7/2/13 11:59 AM

This is my second draft.

Grader Feedback

Fay Hill

Advertising Summary

The European languages are members of the same family. Their separate existence is a myth. For science, music, sport, etc, Europe uses the same vocabulary. The languages only differ in their grammar, their pronunciation and their most common words. Everyone realizes why a new common language would be desirable: one could refuse to pay expensive translators.

To achieve this, it would be necessary to have uniform grammar, pronunciation and more common words. If several languages coalesce, the grammar of the resulting language is more simple and regular than that of the individual languages. The new common language will be more simple and regular than the existing European languages. It will be as simple as Occidental; in fact, it will be Occidental. To an English person, it will seem like simplified English, as a skeptical Cambridge friend of mine told me what Occidental is.

Click here to view the Comment tools

Enlarge View

The screenshot shows a web-based grading interface. At the top, the title is "Grade Assignment: Changing the Word Assignment". Below the title, there are instructions about assignment attempts and a "Show User Name" button. A red box highlights a magnifying glass icon in the toolbar with the text "Click here to enlarge your view of the Word document". Another red box highlights a close icon (an 'X') in the toolbar with the text "Click here to collapse this menu and give you more room to grade." The main content area is split into three sections: a document viewer on the left, a "Comments & Markups" sidebar in the middle, and an "Assignment Details" sidebar on the right. The document viewer shows a paragraph of text with several lines highlighted in yellow. A red box highlights a magnifying glass icon in the toolbar with the text "Click here to enlarge your view of the Word document". The "Comments & Markups" sidebar lists several comments with their authors and timestamps. A red box highlights a magnifying glass icon in the toolbar with the text "Click here to enlarge your view of the Word document". The "Assignment Details" sidebar shows the user "Brian Brown (Attempt 1 of 1)", the grade "19", and the submission "Changing the World.docx". A red arrow points to the "Changing the World.docx" link. A large black box at the bottom left contains the text "This screenshot shows you how to enlarge your view of the grading area with comments." The bottom left corner of the page shows the date and time "3/27/20 12:28 PM". The bottom right corner features the "DMACC Online" logo.

Grade Assignment: Changing the Word Assignment

Assignment attempt. Override the overall grade for the queue one at a time. If multiple attempts for a grade attempts anonymously. Click Show User Name

Click here to enlarge your view of the Word document

Click here to collapse this menu and give you more room to grade.

User: Brian Brown (Attempt 1 of 1) View: Full Grade Center

Comment 1 of 1

Powered by crocodoc

Comments & Markups

Assignment Details

GRADE Last Graded Attempt 19

ATTEMPT 6/25/13 2:39 PM 19

SUBMISSION

Submission Text

Changing the World.docx

COMMENTS

Grader Feedback 6/25/13 3:05 PM

This is where the instructor can provide feedback to the student.

This screenshot shows you how to enlarge your view of the grading area with comments.

3/27/20 12:28 PM

DMACC Online

Call-Out Comments

Grade Assignment: Advertising Summary

Assign a grade and feedback for the current assignment attempt. Override the overall grade for the assignment by clicking the pencil icon in the grade field. Use the navigate through or grade the attempts in the queue one at a time. If multiple attempts for a test have been allowed, a Student's grade is not released until all of the graded. Click **Hide User Names** to grade attempts anonymously. Click **Show User Names** to display user information. [More Help](#)

Jump to.

User: **Fay Hill (Attempt 1 of 1)** ⚠ View: **Full Grade Center**

Comment 1 of 1

Powered by crocodoc

This button allows you to create call-out comments.

Lois Lane: This is very true.

es are members of the same family. Their separate existence music, sport, etc, Europe uses the same vocabulary. The their grammar, their pronunciation and their most common es why a new common language would be desirable: one ensive translators.

d be necessary to have uniform grammar, pronunciation and f several languages coalesce, the grammar of the resulting e and regular than that of the individual languages. The new be more simple and regular than the existing European simple as Occidental; in fact, it will be Occidental. To an eem like simplified English, as a skeptical Cambridge friend ccidental is.

Assignment Details

GRADE
Last Graded Attempt

ATTEMPT
7/2/13 11:59 AM

SUBMISSION
[AdvertSummary_FHill.docx](#)

COMMENTS

Fay Hill
7/2/13 11:59 AM
This is my second draft.

Grader Feedback

Drawing Tool

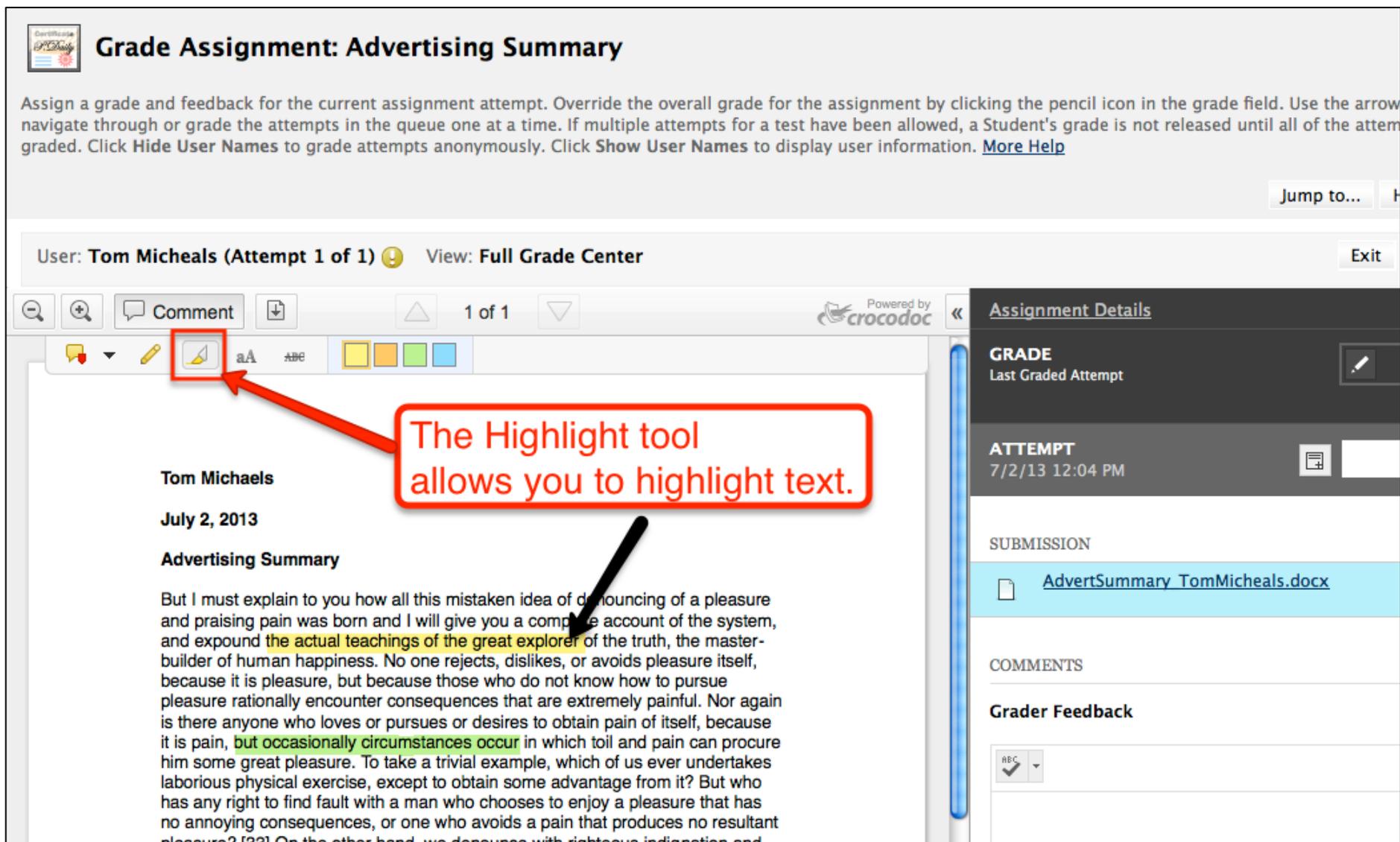
The screenshot displays a user interface for a "Grade Assignment: Advertising Summary". At the top, there is a header with the assignment title and a brief instruction: "Assign a grade and feedback for the current assignment attempt. Override the overall grade for the assignment by clicking the pencil icon in the grade field. Use the [navigation] to navigate through or grade the attempts in the queue one at a time. If multiple attempts for a test have been allowed, a Student's grade is not released until all of the [attempts] are graded. Click Hide User Names to grade attempts anonymously. Click Show User Names to display user information. [More Help](#)".

Below the header, the user information is shown: "User: Laura Jones (Attempt 1 of 1) [warning icon] View: Full Grade Center". A toolbar contains various icons, including a pencil icon highlighted with a red box. A red callout box with the text "The Draw tool allows you to draw directly on the assignment." points to this pencil icon. Another black arrow points from the callout box to a red circle drawn around the phrase "this mistaken idea" in the student's text.

The student's text reads: "Laura Jones
July 2, 2013
Advertising Summary
But I must explain to you how all this mistaken idea of denouncing of a pleasure and praising pain was born and I will give you a complete account of the system, and expound the actual teachings of the great explorer of the truth, the master-builder of human happiness. No one rejects, dislikes, or avoids pleasure itself, because it is pleasure, but because those who do not know how to pursue pleasure rationally encounter consequences that are extremely painful. Nor again is there anyone who loves or pursues or desires to obtain pain of itself, because it is pain, but occasionally circumstances occur in which toil and pain can procure him some great pleasure. To take a trivial example, which of us ever undertakes laborious physical exercise, except to obtain some advantage from it? But who has any right to find fault with a man who chooses to enjoy a pleasure that has no annoying consequences, or one who avoids a pain that produces no resultant pleasure? [33]"

On the right side, there is a sidebar with "Assignment Details" showing "GRADE Last Graded Attempt", "ATTEMPT 7/2/13 12:01 PM", and "SUBMISSION AdvertSummary Laurajones.docx". Below that is a "COMMENTS" section and a "Grader Feedback" section with a dropdown menu set to "ABC".

Highlight Tool



Grade Assignment: Advertising Summary

Assign a grade and feedback for the current assignment attempt. Override the overall grade for the assignment by clicking the pencil icon in the grade field. Use the arrow to navigate through or grade the attempts in the queue one at a time. If multiple attempts for a test have been allowed, a Student's grade is not released until all of the attempts are graded. Click [Hide User Names](#) to grade attempts anonymously. Click [Show User Names](#) to display user information. [More Help](#)

Jump to... H

User: Tom Micheals (Attempt 1 of 1) View: Full Grade Center Exit

Comment 1 of 1 Powered by crocodoc

The Highlight tool allows you to highlight text.

Tom Michaels
July 2, 2013
Advertising Summary

But I must explain to you how all this mistaken idea of denouncing of a pleasure and praising pain was born and I will give you a complete account of the system, and expound the actual teachings of the great explorer of the truth, the master-builder of human happiness. No one rejects, dislikes, or avoids pleasure itself, because it is pleasure, but because those who do not know how to pursue pleasure rationally encounter consequences that are extremely painful. Nor again is there anyone who loves or pursues or desires to obtain pain of itself, because it is pain, but occasionally circumstances occur in which toil and pain can procure him some great pleasure. To take a trivial example, which of us ever undertakes laborious physical exercise, except to obtain some advantage from it? But who has any right to find fault with a man who chooses to enjoy a pleasure that has no annoying consequences, or one who avoids a pain that produces no resultant pleasure? [33] On the other hand, we denounce with righteous indignation and

Assignment Details

GRADE
Last Graded Attempt

ATTEMPT
7/2/13 12:04 PM

SUBMISSION

[AdvertSummary TomMicheals.docx](#)

COMMENTS

Grader Feedback

ABC

Text Tool

Grade Assignment: Advertising Summary

Assign a grade and feedback for the current assignment attempt. Override the overall grade for the assignment by clicking the pencil icon in the grade field. Use the arrows to navigate through or grade the attempts in the queue one at a time. If multiple attempts for a test have been allowed, a Student's grade is not released until all of the attempts are graded. Click **Hide User Names** to grade attempts anonymously. Click **Show User Names** to display user information. [More Help](#)

Jump to...

User: **John Smith (Attempt 1 of 1)** View: **Full Grade Center**

Comment 1 of 1

Powered by **crocodoc**

aA [Color Selection] 12pt

Tom Michaels
July 2, 2013

Advertising Summary This is an excellent example of what we discussed in class.

Sed ut perspiciatis, unde omnis iste natus error sit voluptatem accusantium doloremque laudantium, totam rem aperiam eaque ipsa, quae ab illo inventore veritatis et quasi architecto beatae vitae dicta sunt, explicabo. Nemo enim ipsam voluptatem, quia voluptas sit, aspernatur aut odit aut fugit, sed quia consequuntur magni dolores eos, qui ratione voluptatem sequi nesciunt, neque porro quisquam est, qui dolorem ipsum, quia dolor sit amet, consectetur, adipisci[ng] velit, sed quia non numquam [do] eius modi tempora inci[di]dunt, ut labore et dolore magnam aliquam quaerat voluptatem. Ut enim ad minima veniam, quis nostrum exercitationem ullam corporis suscipit laboriosam, nisi ut aliquid ex ea commodi consequatur? Quis autem

Assignment Details

GRADE
Last Graded Attempt

ATTEMPT
7/2/13 12:00 PM

SUBMISSION

AdvertSummary_JohnSmith.docx

COMMENTS

Grader Feedback

REC ✓

The Text tool allows you to type directly on the assignment.

Strike Out Tool

Grade Assignment: Advertising Summary

Assign a grade and feedback for the current assignment attempt. Override the overall grade for the assignment by clicking the pencil icon in the grade field. Use the queue to navigate through or grade the attempts in the queue one at a time. If multiple attempts for a test have been allowed, a Student's grade is not released until all of the attempts are graded. Click **Hide User Names** to grade attempts anonymously. Click **Show User Names** to display user information. [More Help](#)

User: **Eve Thomas (Attempt 1 of 1)** View: **Full Grade Center**

Comment 1 of 1

Powered by **crocodoc**

ABC [Color Selection] 10pt

Eve Thomas
July 4, 2013
Advertising Summary

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse ~~non proident~~ pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.

Assignment Details

GRADE
Last Graded Attempt

ATTEMPT
7/2/13 12:04 PM

SUBMISSION
[AdvertSummary EveThomas.docx](#)

COMMENTS

Grader Feedback
ABC

Submit Grade Button

The screenshot displays a user interface for a learning management system. At the top, it shows the user 'Fay Hill (Attempt 1 of 1)' and the view 'Full Grade Center'. The main area is a document editor with a toolbar and a text area. A comment from 'Lois Lane' is visible: 'This is very true.' The right-hand sidebar contains 'Assignment Details' with a 'GRADE' of 20 and 'ATTEMPT' 17. Below this is a 'SUBMISSION' section with a file named 'AdvertSummary_FHill.docx'. The 'COMMENTS' section shows a comment from 'Fay Hill' dated 7/2/13 11:59 AM: 'This is my second draft.' The 'Grader Feedback' section is empty. At the bottom right, there are two buttons: 'Save as Draft' and 'Submit'. A red box highlights the 'Submit' button, and a red arrow points to it from a text box that reads: 'Clicking the Submit button moves you to the next assignment to be graded.'